



CONWAY ROAD, CHEADLE HULME,
STOCKPORT, CHESHIRE, SK8 6DB

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Nursery Prospectus 2021/22



INTRODUCTION

WELCOME TO OUR SCHOOL

Headteacher Welcome

I would like to welcome you to Cheadle Catholic Infant School. I am proud to be Headteacher of such a wonderful school.

Cheadle Catholic Infant School is an inclusive school with a determination to provide an excellent education for all children in our care. We are also a successful school that offers a stimulating environment and high standards of education.

As a Catholic School we place Christ at the very centre of all that we do. We do this by integrating Gospel values and the teaching of the Catholic Church into every aspect of learning, teaching and all of school life. In our school, then, our children's journey will also be a journey of faith. All staff and the governing body share in this sense of belonging to the family of God and so work together to instil this feeling of love in all our children, parents, carers and families of the community of Cheadle Catholic Infant School.

The aims of the school are contained in our Mission Statement:



Love • Respect • Shine

At Cheadle Catholic Infant School we **love** and **respect** each other.
We **love** to learn and let our inner light **shine** brightly in all that we do.

We work in close partnership with parents and our parish, recognising the unique nature of each child and celebrating what every individual adds to our school family. Above all else, as stated in our Mission Statement, we want our children to feel loved and, in turn, to love others.

At Cheadle Catholic Infant School we offer a broad, balanced and creative curriculum, based on Gospel values, which cater for each and every child at the school.

All of the staff at the school work very hard to make lessons interesting and to help every child find their best way of learning. As a result we have a wonderful school full of happy, well behaved children who are a pleasure to teach.

Nursery

Our Nursery is a really special place to be. During their time with us your child will learn to listen well, take part in conversations, become independent, resilient, confident to try new things, share, take turns and above all we hope that they will learn to love school and education.

Our Nursery is where we lay the foundations for future learning and we will do this in partnership with you.

Our Nursery children are very much part of our school family and take part in whole school assemblies, sport's events and much more.

At Cheadle Catholic Infant School we truly believe in the following quotation from the DfE and we ensure that our provision reflects it's message.

'Every child deserves the best possible start in life and support to fulfil their potential. Children develop quickly in the early years and a child's experience between birth and age 5 has a major impact on their future life chances. A secure, safe and happy childhood is important in it's own right and it provides the foundation for children to make the most of their abilities and talents as they grow up.'

(Statutory framework for EYFS 2021)

I hope you will find this prospectus helpful in gaining an impression of Cheadle Catholic Infant School Nursery. If you have any questions at all please do not hesitate to contact me.

Best wishes,

Pamela Glynn
Headteacher

This is a snapshot of what our parents think of our school:

Parent Questionnaire March 2022

'School provides a rich and interesting curriculum.' 73% strongly agree. 27% agree

'The best thing about the school is that the staff provide a loving and caring environment for my child to learn. The staff are very approachable and always happy to help with any concerns. Both my children have been very happy at the infant school and they have progressed extremely well.'

'The teachers that have taught my child have been of an exceptional standard. They are extremely caring & I would definitely recommend the school to parents I spend time with.'

'CCIS continues to be a warm, welcoming and friendly school. The staff are very friendly and supportive to individuals needs and communicate effectively with parents. My children are very happy at school, are developing well both with their education and social skills.'

'A delightful, well run school with love and kindness at the centre of its ethos.'

'Excellent school. Mrs Glynn & all teachers are approachable and have time to listen to any concerns or questions. They will spend time discussing these and offer any support where needed. A school that you genuinely feels loves and cares for your child and wants to support them to do well.'

My child feels safe and secure in school: 78% strongly agree. 22% agree

Denominational Inspection 2019

'Pastoral Care and relationships for all pupils, staff and the whole school community is a real strength with faith clearly at the centre.'

'The leaders and governors are united in providing the best for the pupils in their care and are clear about what they need to do to continue improving.'



Dear Parents/Carers,

It is an honour and a privilege to be part of the Governing Body at Cheadle Catholic Infant School. Our school serves the parishes of Christ Church, St. Chad's, St. Ann's and part of St. Vincent's and St. John's, and the Catholic ethos is at the very heart of our school community.

Our governors bring a wide range of experience and commitment to their roles. We work closely with Mrs. Glynn, the school staff and the wider school community, sharing a common objective, which is to ensure that all children receive the highest standard of care and education.

The Governing Body has 3 specific roles, which are:

- ***to provide a strategic view***
- ***to act as a critical friend in the development of the school***
- ***to be accountable to the whole school community***

In addition, we would like to take this opportunity to inform/remind parents that we are a voluntary aided school, which means that although mainly funded by Stockport Education Authority, we work with the Diocese of Shrewsbury, to which we belong, to raise the balance of 10% for the building costs of the school. This takes the form of a voluntary annual payment to the Diocesan Building Fund of £15 per child, details of which will be sent to you in September.

Yours faithfully,

**Mrs Anne-Marie Nugnes
Chair of Governors**

**Mrs Joanne Peters
Vice-Chair of Governors**

GOVERNORS OF THE SCHOOL

Chair of Governors- Mrs. A Nugnes

Vice Chair & Local Education Authority Governor- Mrs J Peters

Foundation Governors- Mrs C Shaw, Mr S Leatherbarrow, Mrs. R Brooke, Mrs V Martin, Mrs C Ramsbottom.

Staff Governor – Mrs. S Boardman

Co-Opted Governor- Mrs. C. Lees

Parent Governors – Mrs L Quigley, Ms J Kirk

Headteacher – Mrs P Glynn

Clerk to the Governing Body – Miss. L Halliwell
Education Division, Town Hall, Stockport.

THE STAFF

TEACHING STAFF:

Mrs P Glynn: Headteacher

Mrs C Lees: Deputy Headteacher

Mrs D Dixon: SENCO

Mrs J McMonagle : Nursery Teacher

Mrs B Burke- Nursery Teacher



Miss E McClusky- Nursery Teacher (Currently on Maternity Leave)
Mrs T Golden: Nursery Assistant
Mrs T Hunt: Nursery Assistant

NON – TEACHING STAFF:

Mrs S Spencer, School Business Manager
Mrs F Taylor, Clerical Assistant
Mr. P Roberts- Caretaker

AN INTRODUCTION TO CHEADLE CATHOLIC INFANT SCHOOL.

Cheadle Catholic Infant School is a voluntary aided, co-educational infant school for pupils aged 5 – 7 years. It is situated in a pleasant suburban area of Stockport and serves the parishes of Christ Church in Heald Green, St. Ann's in Cheadle Hulme, St. Chad's in Cheadle, part of St. Vincent's in Bramhall and part of St. John's in Gatley.

The school occupies a pleasant site, with an open outlook situated alongside Bruntwood fields. It is located at the end of the cul-de-sac of Conway Road.

Every Reception & Year 1 classroom has access to an outside provision area. All exterior doors are accessible at ground level or via access ramps. Children have access through lessons to a wildlife area, outdoor classroom and a prayer / reflection garden. The school also has a 'Mile' track for our Mile a Day runs. The school houses 2 disabled toilets, one in the Nursery and one in the office area.

There are currently 270 pupils in the main school, with a further 40 children attending our part-time nursery. We have a teaching staff of sixteen, including the headteacher. There are nineteen teaching assistants, twelve mid-day assistants, five kitchen staff, a caretaker, two cleaners and a School Business Manager.

The school enjoys excellent relationships with our parents, our parish communities, our partner schools, the Diocesan Education Service and the Local Authority. We seek and encourage the participation of the parents in the learning process and life of the school. Weekly newsletters from the Headteacher, half- termly knowledge organisers from class teachers and weekly class information pages posted on school website keep parents well informed about everything, from school initiatives to year group curricular targets. Parents' consultation evenings are held in the Autumn and Spring Terms and written reports are sent out in the Summer. Parents are very welcome in our school and join us for a variety of events such as:

- Class assemblies
- Christmas liturgies & Easter liturgies
- Thumbs up mornings
- Sport's mornings
- Drop Everything & Read sessions

Academically Cheadle Catholic Infant School produces results, which are higher than national, or local authority averages. These standards reflect the professional dedication of the school staff, the ability of the children and the support of the parents and governors.

The school was last inspected by Ofsted in May 2009 and was judged to be outstanding. In December 2009, we were judged to be an outstanding provider by Her Majesty's Chief Inspector in recognition of the three excellent inspection reports we have received in the previous nine years. A Section 48 Inspection of Religious Education in November 2019 judged the school to be Good in every aspect of school life that was inspected.

SAFEGUARDING & CHILD PROTECTION

Parents will be aware that the school will take any reasonable action to ensure the safety of its pupils. In cases where the school has a reason to be concerned that a child may be subject to ill-treatment, neglect or abuse, staff have no alternative but to follow Stockport's Safeguarding Board's Guidelines and inform Social Services of their concern.

Our Designated Safeguarding Lead is Mrs Glynn (Headteacher).
We have two Deputy Designated Safeguarding Leads:

Mrs Lees (Deputy Headteacher).
Mrs Dixon (SENCO).

STOCKPORT FAMILY AT CHEADLE CATHOLIC INFANT SCHOOL

Stockport Family is an integrated service for children, young people and families. Strong relationships and the development of an integrated 'Team Around the School,' are the heart of Stockport Family.

All schools have a named Social Worker, a named Stockport Family Worker and a School Nurse who provide advice, guidance and support to families who need it.

They can offer advice on children's sleep, diet, behaviour as well as advice on claiming benefits, parenting courses and mental health support.

If we have enough interest our team will also offer parent workshops on sleep, diet etc.

**The named Social Worker for Cheadle Catholic Schools is Sonia Nunes.
The named Family Worker is Amy Buchan and our School Nurse is Michelle Mc Culloch.**

If you wish to speak to a member of the team please contact school and we will make an appointment for you.

RELIGIOUS AFFILIATION

Currently the majority of children admitted to the school are baptised Catholics however, we do welcome all children of all faiths into our school.

Religious instruction is given according to the doctrines and practices of the Catholic Church. The Diocese of Shrewsbury Religious Education scheme is called 'The Way, The Truth and The Life'. It takes account of the age and development of the children. Each theme starts from where the children are at and links their experiences with Christian understanding and the experience of other faith traditions. We help children understand that Religion is for living, and as such is at the centre of all we do.

Each day begins and ends with prayers whether in the form of assembly or within each class. We actively celebrate the liturgical seasons, events and feast days through a range of services. Whole school prayer assembly takes place on a



Monday and whole school celebration assembly takes place on a Friday. Parents are invited to share in special liturgies and class assemblies. Parents are kept informed of new topics through newsletters.

In Year 2 we work closely with families and their parish priests as we prepare the children for the Sacrament of Reconciliation. Parents' meetings are arranged both in school and in the parishes. The children make their First Forgiveness during the Season of Lent. They make their First Holy Communion during Year 3 in the Junior School.

OUR PARISHES

Christ Church: Parish Priest: Fr Tony McGrath
Finney Lane Heald Green Cheshire SK8 3DY
Telephone: 0161 437 5042

St. Ann's: Parish Priest: Fr Sean Davidson
29 Vicarage Avenue Cheadle Hulme Cheshire SK8 7JW
Telephone: 0161 485 1685

St. Chad's: Parish Priest: Fr Sean Davidson
Stockport Road Cheadle Cheshire SK8 2AF
Telephone: 0161 428 2480

Parts of the following parish:

St. Vincent De Paul's: Parish Priest: Fr. Martin Onuoha
Handley Road Bramhall, SK7 3EX
Telephone: 440 0889

Our school and our parishes are located in the **Diocese of Shrewsbury**, whose Bishop is **The Right Reverend Bishop Mark Davies**. The School's Commission and other diocesan services are administered from:

Shrewsbury Diocese Curial Offices 2, Park Road South Prenton Wirral CH43 4UX
Telephone: 0151 652 9855

ADMISSIONS POLICY

Cheadle Catholic Infant School is a Catholic Infant School situated in the Diocese of Shrewsbury and is maintained by Stockport Education Authority. As a Voluntary aided school, the governing body is the admissions authority and is responsible for taking decisions on applications for admissions. For the school year commencing September 2022, the governing body has set its admissions number at 90 for reception and 32 part-time places and 8 full-time places for nursery

ARRANGEMENTS FOR THE ADMISSION OF A PUPIL WITH A DISABILITY.

The Disability Discrimination Act of 1995 established a requirement to avoid discrimination on the grounds of disability. The governors have worked hard to ensure that pupils with disabilities are not subjected to less favourable treatment and have made reasonable adjustments to the school to overcome disadvantages caused by disability.

In recent years, disabled toilets, toilet grab rails, ramps and disabled parking have enhanced provision within the school. However, the governors continue to seek further improvements to the school site.

SCHOOL ORGANISATION

The school has a nursery and nine classrooms and teaching groups have traditionally been organised by age. The number and size of classes within each year group is reviewed annually, taking into account the staff available to the school and the number of pupils admitted. Our aim is to try to ensure quality access to the whole curriculum for all pupils over the course of their four years in the school.

This period, from 3 to 7 years, is called, in National Curriculum terminology, the Foundation Stage and Key Stage One, and is made up as follows:

Nursery - pupils 3+ years (Foundation Stage)
Reception – pupils 4+ years (Foundation Stage)
Year 1 - pupils 5+ years (Key Stage One)
Year 2 - pupils 6+ years (Key Stage One)

Pupils who are identified as having Special Educational Needs (SEN) may receive the support of the Learning Support Service and the Educational Psychologist employed by the Local Education Authority, after prior consultation with the parents. This may involve work within the classroom or withdrawal for individual teaching.

NURSERY ORGANISATION

Session Times:

Our Nursery day is divided into 3 sessions:

Morning Session: 9am-12pm

Lunchtime: 12-12.30pm

Afternoon Session: 12.30-3.30pm

15 hour and 30 hour attendance patterns are as follows:

Nursery 1: Monday, Tuesday, Wednesday until 12pm (15 hours plus 2x 30mins for lunch))

Nursery 2: Wednesday 12.30pm-3.30pm, Thursday, Friday (15 hours plus 2x 30 mins for lunch)

Full Time: Monday- Friday 9-3.30pm (30 hours plus 5x 30 mins for lunch)

In order to cover the extra staffing costs over **lunchtime** that are not included in the 15 hour and 30 hours funding we receive, we will be charging **£2.50** per session. You will be invoiced half termly and payments can be made using our Pay 360 payment system.

THE NURSERY CURRICULUM

The Nursery and Reception classes (aged 3 - 5+) are known as the Foundation Stage and follow a curriculum specifically laid down by the government for this age group. There are **seven areas of learning**.

The **Prime areas** are:

- Personal Social and Emotional Development
- Communication and Language
- Physical Development



Here is a brief outline of what your child will learn:



Personal, Social and Emotional Development

Self Regulation

- Show an understanding of own feelings and the feelings of others. Begin to regulate behaviour accordingly
- Set and work towards simple goals being able to wait for what they want
- Give focused attention to the teacher and respond appropriately

Managing Self

- Be confident to try new activities and show independence, perseverance and resilience
- Explain the reasons for rules, know right from wrong
- Manage own basic hygiene including dressing, going to the toilet and the importance of healthy food choices

Building Relationships

- Work and play co-operatively, take turns
- Form positive attachments to adults and friendships with peers
- Show sensitivity to their own and others' needs

Communication and Language

- To listen to stories and books
- Hold conversations
- To listen attentively and respond with relevant questions
- To follow and give instructions
- Offer explanations for why things might happen
- Express ideas and feelings in full sentences



Physical Development

Gross Motor Skills

- Confidently and safely use outdoor equipment
- Demonstrate strength, balance and co-ordination when playing
- Move energetically such as running, jumping, dancing, hopping, skipping and climbing



Fine Motor skills

- Hold a pencil effectively using the tripod grip
- Use a range of small tools, including scissors, paintbrushes and cutlery
- Begin to show accuracy and care when drawing

Additionally there are **four Specific Areas** for learning:

- Literacy
- Mathematics
- Understanding of the World
- Expressive Arts and Design

Literacy

Comprehension

- Listen to and join in with stories and poems
- Describe main story settings, events and characters
- Demonstrate understanding about what they have read
- Use and understand recently introduced vocabulary

Reading

- Talk about settings, plot and characters
- Re-tell stories

Writing

- Begin to mark make



rectangle

Mathematics

Number

- Have an understanding of number to 10
- Subitise (recognise quantities without counting) up to 5.

Shape

- Recognise simple 2D shapes eg square, triangle, circle,



Numerical Patterns

- Verbally count to 20
- Compare quantities to 5 in different contexts recognising greater than, less than, the same as

Understanding the World

Past & Present

- Talk about the lives of people around them and their lives in society
- Know some similarities and differences about things in the past and things now
- Understand the past through settings, characters and events encountered in books read in class

People, Culture & Communities

- Describe immediate environment
- Know some similarities and differences between different religious and cultural communities in this country
- Describe some similarities and differences between life in this country and life in other countries.

The Natural World

- Explore the natural world around them
- Know some similarities and differences the natural world around them and contrasting environments
- Understand some important processes and changes in the natural world around them including the seasons and changing states of matter



Expressive Arts and Design

Creating with Materials

- Safely use and explore a range of materials, tools and techniques
- Recognise colours & pattern

- Share their creations, explaining the process they have used
- Make use of props and materials when role playing
- Recognise and talk about the work of Mondrian & Steve Roberts

Being Imaginative & Expressive

- Invent, adapt and recount narratives with peers and teachers
- Sing a range of well known nursery rhymes and songs
- Perform songs, rhymes, poems and stories with others

The early learning goals and curriculum framework provide the basis for long term planning throughout the Foundation Stage. By the end of Reception, some children will have exceeded the goals. Other children will be working towards some or all of these goals, particularly younger children.

As a Catholic school, **Religious Education** is an important area of learning. The children will:

- Learn simple prayers and hymns
- Be encouraged to make up their own prayers
- Hear stories about Jesus
- Know about how God made us, loves us and wants us to love each other.



All the areas of the curriculum will be learnt through play – independent or focused activity. Research has shown that this is the most effective way for children to learn.

A Learning Journey will be compiled for each child during the year. In this we will keep evidence of the children's progress in nursery. This will comprise of photographs, observations sheets, children's work and teacher assessments. These will be available for parents to contribute to on parents' consultation evenings. There are two parents' evenings a year. These are organised for the Autumn and Spring terms. A written report will be sent to you at the end of the school year.

We also value and celebrate children's achievements at home and out of school. In nursery we have 'WOW' sheets readily available for you to record achievements that you wish to share in nursery e.g. getting dressed independently at home, swimming without arm bands for the first time. These will be shared in the nursery class. Parents are invited to 'Thumbs Up' sessions each half term, the children share with you their learning, achievements and next steps for learning.

RELATIONSHIPS & SEX EDUCATION (RSE)

From September 2020 the government has made Relationships Education and Health Education statutory for all primary school children. RSE will be firmly embedded in the PSHE and RE framework as it is concerned with nurturing human wholeness and integral to the physical, spiritual, emotional, moral, social and intellectual development of children.

Our Mission Statement commits us to the education of the whole child (spiritual, physical, intellectual, moral, social, cultural, emotional) and we believe that RSE is an integral part of this education.

We will be implementing Ten Ten's programme for Catholic primary schools, **Life to the Full**, to teach Relationships Education and Health Education. This scheme has been recommended by the Bishop of Shrewsbury and ensures that RSE is taught within the context of a Christian understanding of human sexuality rooted in the wisdom and teaching of the Catholic Church.

The framework of the programme covers themes which are taken from the Catholic RSE Programme by the Catholic Education Service, which has been highlighted by the Department of Education as a work of good practice.

Life to the Full is a fully resourced scheme of work in Relationships and Health Education for Catholic primary schools which embraces and fulfils the new statutory curriculum. Taught with a spiral approach to learning, the pupils revisit the same topics at an age-appropriate stage through their school life. The entire teaching is underpinned with a religious understanding that our deepest identity is as a child of God – created, chosen and loved by God. The programme is fully inclusive of all pupils and their families.

Parents have the right to withdraw children from Religious Education, Collective Worship and RSE.

However, it is anticipated by the Governing Body that those specifically choosing Catholic education will wish to lend their support to maintaining both the full spiritual life of the school, and those aims set out in its Mission Statement.

FOREST SCHOOLS:

Forest School is an inspirational process that offers ALL learners regular opportunities to achieve and develop confidence and self-esteem through hands-on learning experiences in a woodland or natural environment with trees. Forest School is a specialised learning approach that sits within and complements the wider context of outdoor and woodland education.

At Cheadle Catholic Infant School, our Forest School provision provides nurturing, positive outdoor learning experiences to support our children's wellbeing and personal development. Children learn about the natural environment, how to handle risks and how to use their own initiative to solve problems and co-operate with others. Children participating in Forest School have the opportunity to explore, play, learn boundaries of behaviour and develop life-long skills such as confidence, resilience, independence and motivation, whilst making links to the curriculum.



INCLUSION:

When a child is identified as having Special Educational Needs the school follows the Local Authority system for monitoring and recording progress. Any action taken by the school to help the pupils is recorded and parents are kept fully informed. In the first instance the class teacher shares her concerns with the parents, the headteacher and the special needs co-ordinator within the school. A programme of support is devised and tailored to suit the need of the individual child. There is also a support teacher from the Learning Support Service assigned to the school. He or she is able to advise the class teacher and/or work with the child. This may be on a withdrawal basis or in the child's classroom. The school also has a named psychologist who works alongside parents, teachers and other agencies in identifying, assessing, managing and supporting children with special needs.

If the assessment reports suggest that your child does have special needs or a disability, which are sufficiently severe and complex to require additional provision to be made, then the Local Authority have to produce a document called an Education Health and Care Plan (EHCP).

SNACKS:

Your child may bring a healthy snack for the morning session eg fruit, vegetables, breadsticks, crackers, cheese. We ask each child to bring in their own labelled water bottle filled with water only please.

Water can be freely taken throughout the day.

A piece of fruit is provided for each pupil at afternoon break time. Please let us know if your child is allergic to any fruit or any other food as we often bake in the Nursery.

MILK:

Every child in nursery is entitled to free milk.

You must register your child online at www.coolmilk.com/register in order for their milk to be delivered every day.

BIRTHDAYS:

We always recognise and celebrate the children's birthdays in the nursery. We have our way of marking these special occasions. We ask that you do not send in birthday cake or sweets when it is your child's birthday. Instead, we ask that you let your child bring in their favourite story to be read to their class or even donate a book to the class library.

CONTACT:

It is important that we have **three contact numbers** in case your child becomes ill in school. Please let the office know as soon as possible about any changes in contact details.

ILLNESS:

If your child is ill and cannot attend a session, please inform the school by telephone each day. A member of the office staff will report the absence to the nursery. It is often advisable to keep a child at home on the day of an immunisation. In the case of sickness

or a tummy upset it is also important to allow them 48 hours clear before they come back to nursery.

ABSENCE FROM SCHOOL

At Cheadle Catholic Infant School we take our responsibility to provide your child with a good education very seriously. In order to do this, we need your child in school every day and on time.

Good attendance and punctuality are an essential part of your child's success at nursery. Pupils who regularly miss school or arrive late fall behind in lessons and may not achieve their full potential.

If your child is going to be absent you must contact the school office by telephone or email on the first day of absence and every day thereafter.

Tel: 0161 4858733

Email: admin@cheadle-inf.stockport.sch.uk

If no contact is received the absence may be marked as unauthorised and the Education Welfare Team will be contacted if absence becomes persistent.

MEDICINES:

If your child must take medicine in school time parents must complete a medication permission record available from the school office or on the school website. A member of staff with first aid training will supervise the administration of the medicine. The first dose of any new medication must be given by the parent at home in case of an allergic reaction. If your child suffers with asthma, you will need to complete a school asthma card/ form regarding their condition and treatment. If your child suffers with any other serious condition you must inform the headteacher regarding your child's needs.

DROP OFF & PICK UP:

If you have to make alternative arrangements for the collection of your child at the end of a session, please let us know in advance of the changes. Either speak directly to the teacher or telephone the school office. Without your permission, we will not let your child leave with another adult (aged 16 or over).

CLOTHING:

Children attending nursery will not be required to wear uniform though we do have an optional sweat shirt and polo shirt which many parents purchase. These can be purchased from Monkhouses or Debonair. Parents are asked to dress children in clothes that:

- Are easy to unfasten when going to the toilet
- Are warm enough for outdoor play
- May get paint on (although the children will be wearing aprons) or dirty when playing outside

Please label with your child's name any items of clothing that may be taken off!

For safety reasons jewellery must not be worn in school.

DISCIPLINE: The discipline we are aiming for is self-discipline. The children are encouraged to be kind and thoughtful, share, play safely and sensibly and respect others and their property. Circle time and working with puppets will tackle issues that may be relevant to the children, for example, other children won't share – how does that make us feel? We will help children develop strategies to deal with situations. Good behaviour will be praised and often drawn attention to. Badges, stickers and certificates are given as rewards. You will often hear us talking about the Golden Rules which are observed and practised throughout the school. You will find a copy of the Golden Rules in the pack.



PASTORAL CARE: Teachers take responsibility for the normal pastoral care in their own class, under the overall direction of the Head and Deputy Headteacher. The key worker is the named member of staff with whom a child has more contact than other adults. This adult shows a special interest in the child through close personal interaction day to day. The key person can help the young child to deal with separation anxiety. In the case of Cheadle Catholic Infant School, the named key worker is the class teacher. The teachers at our school foster an attitude of care and both children and parents know that this is the person to whom the child or parent can go with a problem or concern. Class teachers maintain diaries where relevant information relating to a child is entered either by the class teacher or another adult working in the class.

The exchange of information between parents and the school on all matters relating to the welfare of the pupils is very important. Often events within the family can have an effect upon the child in school. If you are in any doubt, please do contact the Headteacher to discuss the matter. All such information is of course a matter of strict confidentiality.

The school is visited by the Education Welfare Officer, School Age Plus Family Support Worker, the School Nurse and the Educational Psychologist. These agencies can all offer help if difficulties arise.

Occasionally, a child will be identified with special needs and may need the support of outside agencies. If this is thought to be the case you, the parents or carers, will be involved at all stages.

HOME SCHOOL AGREEMENT:

This outlines the responsibilities for school and parents and ensures an effective partnership between home and school. We place much emphasis on good communication at Cheadle Catholic Infant School. You will hear from us regularly, via newsletters from the Headteacher, class letters from the teachers and regular information sheets as the need arises. You are always most welcome in the school, but we do ask that, if you need to speak at some length to the teacher, you telephone to make an appointment. The start and end of sessions can be a busy time in all classes.

BRINGING YOUR CHILD TO SCHOOL:

We want to make the start of the new term as gentle as we can for your child. We won't rush anything. Please see details of our staggered admission over the first few weeks. We want to give each child the attention he/she needs to settle into a new environment. When you bring your child in, please spend time with them – help them find their pegs, hang up their coats and settle them to an activity. It may take a while before they are fully settled, but don't worry. All children are different and react to new situations in different ways. With time and an understanding of the routines, they soon will be playing happily and probably won't even be listening when you tell them that you are going!



THE PARENT STAFF ASSOCIATION

Cheadle Catholic Infant School has an active PSA which is joint with Cheadle Catholic Junior School. All parents/guardians of pupils attending the schools and all teachers are automatic members. Generally the association aims to hold one social and/or fund-raising event each term. All monies raised from any event go back into funding the school where it is felt appropriate. In December a joint Christmas Fair takes place with Cheadle Catholic Junior School. This event

generates the most income and the total profit is split between the two schools. A joint quiz night & summer family fun night have proved equally successful.

We hope that you will be able, in any way at all, to give your help and support. Not only is it a way to help the school, but it's also a means of meeting other parents.

FUNDRAISING

Part of our mission as a Catholic school is to give the pupils an awareness of the needs of others and of the role of Catholic Christians in helping them. We cannot respond to all the requests for help, but have supported the following charities: Rainbow Family Trust; Cafod; Wellspring; Good Shepherd; Children in Need, Beechwood Cancer Care, Comic Relief, Sport Relief.

COMPLAINTS

Parents who are concerned about any aspect of school life should initially discuss the matter with the headteacher to seek a solution. Parents who wish to pursue a complaint further in respect of a child's legal entitlement under the Education Reform Act (1988) have recourse to the Stockport LA's formal complaints procedure. The LA's statement of policy on this matter is available for inspection in school by prior arrangement with the Headteacher. Other LA, DFE and school statements are also available for inspection by prior arrangement.

If you do have a problem please bring it to our attention before it grows into a major concern.

ADDITIONAL INFORMATION

Fire/Evacuation/Lock Down Drills

Drills are held regularly and all children are taught the correct procedure to follow.



Parking

As a large popular school, serving a wide catchment area, there is inevitably a large volume of cars at the start and end of the school day. Over the past few years the school community has worked hard to develop a School Travel Plan. Our school car park is for **staff and bus use** only and the surrounding roads are subject to parking restrictions. Please consider parking at Bruntwood Park car park or John Lewis car park. The governors have agreements with the agencies involved at these sites. You may park free of charge at Bruntwood Park from 8.30-9.30am and 3-4pm.

Please support our School Travel Plan. Details of parking facilities and our footpath are enclosed in the pack. We ask that if you do park on roads near to the school, that you park considerately and show respect to our local residents. Included on your data collection sheet is a School Travel Agreement for home and school to read and sign.

School gates will be closed at 9.10am and opened again at 3.10pm.

Voluntary Contributions

The Governing Body will seek voluntary contributions for the benefit of the school or in support of any school activity whether during or outside school hours, residential or non-residential. The contributions will be genuinely voluntary and no pupil will be treated differently depending on whether or not the parents have made any response to the request for voluntary contributions.

Pay 360 Payments:

We are a cash free school and all payments for trips etc must be done using our Pay 360 Payment system. You will be registered and shown how to log on when your child starts school. If you have any issues with Pay 360 please email Mrs Spencer
Sarah.spencer@chadle-inf.stockport.sch.uk

School Policies

School policies cover every aspect of school life. Some of our most important policies are on the school website. If you want to know our policy on something that is not listed, please ask the school office.

Conclusion

The information in this document does not cover all that happens in school, and parents are encouraged to keep in regular contact, and to let us know if they have any questions.

Our Golden Rules

***I will try to live as Jesus wants me to live.
He has shown me the way.***

In school I will try to follow the Golden Rules:

I will be gentle
I will be kind and helpful
I will be honest
I will work hard
I will look after property
I will listen to people

