

# RISK ASSESSMENT



RISK ASSESSMENT NAME: COVID 19 School Risk Assessment

DEPARTMENT: Cheadle Catholic Infant School

ASSESSORS NAME: Pamela Glynn, Sarah Spencer (SBM), Steve Leatherbarrow (H & S Governor) , Ann-Marie Nugnes (Chair of Governors)

DATE: 20.1.22

What are the hazards?	Who might be harmed and how?	Current Control Measures?	Further Measures required?	Action by whom?	Action by When	Complete
Exposure to COVID 19	Pupils/staff/parents/visitors coming onto site may be carrying COVID-19 virus which could be spread to other pupils or staff	<p>Follow current operational guidance: <a href="#">Schools COVID-19 operational guidance January 2022 (publishing.service.gov.uk)</a></p> <p>Following current advice <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/">https://www.nhs.uk/conditions/coronavirus-covid-19/</a></p> <p>Tell children, young people, parents, carers or any visitors, such as suppliers, not to enter the school premises if they are displaying any symptoms of coronavirus (following the <a href="#">COVID-19: guidance for households with possible coronavirus infection</a>).</p> <p>Pupils, staff and other adults should follow public health advice on <a href="#">when to self-isolate and what to do</a>. They should</p>	<p>Vigilant monitoring of staff/pupils who are symptomatic: A high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)</p> <p>If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary. Further information on this can be found in the <a href="#">use of PPE in</a></p>	<p>All staff/ pupils/ parents/ visitors</p> <p>All staff</p>		



			<p>left will reduce the risk of passing the infection on to other people. See the <a href="#">COVID-19: cleaning of non-healthcare settings guidance</a>.</p>			
<p><b>Mixing and 'Bubbles'</b></p>	<p>Staff and pupils working together could increase the risk of spreading the virus</p>	<p>Follow operational guidance: <a href="#">Schools COVID-19 operational guidance January 2022 (publishing.service.gov.uk)</a></p>	<p>The school outbreak management plans cover the possibility that it may become necessary to reintroduce consistent groups ('bubbles') for a temporary period, to reduce mixing between groups.</p>	<p>All staff/ pupils</p>		

<p><b>Hygiene</b></p>	<p>Staff and pupils working together could increase the risk of spreading the virus</p>	<p><b>Hand Hygiene</b> Frequent and thorough hand cleaning is regular practice. This can be done with soap and water or hand sanitiser.</p> <p><b>Respiratory Hygiene</b> The 'catch it, bin it, kill it' approach continues to be very important.</p>	<p>Reinforce good hand washing routines. As a minimum: <b>All</b> staff and pupils will wash their hands when they arrive at school in the morning. <b>All</b> staff and pupils will wash their hands after break and lunch before returning to the classroom.</p> <p>The <a href="#">e-Bug COVID-19 website</a> contains free resources for and materials to encourage good hand and respiratory hygiene.</p>	<p>All staff/ pupils</p>		
<p><b>Ventilation</b></p>	<p>Poor ventilation could spread COVID-19</p>	<p>When the school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment can be maintained.</p> <p>Identify any poorly ventilated spaces as part of your risk assessment and take steps to improve fresh air flow in these areas, giving consideration when holding events where visitors such as parents are on site for example attending school plays.</p> <p>Ensure Co2 monitors are in place and are charged and switched on. Ensure that staff are following the guidelines and have read the risk assessmen.</p>	<p>Mechanical ventilation systems should be maintained in accordance with the manufacturers' recommendations.</p> <p>Opening external windows can improve natural ventilation, and in addition, opening internal doors can also assist with creating a throughput of air.</p> <p>Balance the need for increased ventilation while maintaining a comfortable temperature. The <a href="#">Health and Safety Executive guidance on air conditioning and ventilation during the COVID-19 pandemic</a> and <a href="#">CIBSE COVID-19 advice</a> provides more information.</p>	<p>All staff/ pupils/ parents/ Visitors</p>		
<p><b>Cleaning</b></p>	<p>Pupils/staff coming onto site may be carrying COVID-19 virus which could be spread to other pupils or staff</p>	<p>Maintain normal cleaning routines. Additional deep cleaning will be taking place during this period.</p>	<p>Cleaning staff will wear disposable gloves and wash their hands after removing the gloves.</p>	<p>Site Manager and cleaning team</p>		

		<p>Clean surfaces that children and young people are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, more regularly than normal.</p> <p>Personal Protective Equipment (PPE) to be used by staff as normally required for their role.</p>	<p>All surfaces in areas of use will be disinfected daily with the cleaning products normally used. Paying particular attention to frequently touched areas and surfaces, such as toilets and washrooms, desks, grab-rails in corridors, stairwells and door handles.</p> <p>PHE has published guidance on the <a href="#">cleaning of non-healthcare settings</a>.</p> <p>Most staff in schools will not require PPE beyond what they would normally need for their work. The guidance on the <a href="#">use of PPE in education, childcare and children's social care settings</a> provides more information on the use of PPE for COVID-19.</p>			
<b>Face Coverings</b>	<b>General note and if circumstances change</b>	<p>From 20<sup>th</sup> January 2022 Face coverings are no longer mandated for pupils, staff and visitors either in classrooms or in communal areas.</p> <p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to schools</p>	<p>If there is an outbreak in school, Public Health may advise you that face coverings should temporarily be worn in communal areas or classrooms (by pupils, staff and visitors, unless exempt). You should make sure your outbreak management plans cover this possibility.</p>	All staff/ pupils		

### **Risk assessment**

You must comply with health and safety law and put in place proportionate control measures. You must regularly review and update your risk assessments - treating them as 'living documents', as the circumstances in your school and the Public Health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned. For more information on what is required of school leaders in relation to health and safety risk assessments and managing risk, see the [health and safety advice for schools](#).

### **Further Information and Government Advice –**

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

You should review your risk assessment if you think it might no longer be valid, e.g. following an accident in the workplace, or if there are any significant changes to the hazards in your workplace, such as new equipment or work activities.

REVIEW DATE	OFFICER REVIEWING
20/10/2021	PG & DD
19/01/22	PG , AM N & SL