

CHEADLE CATHOLIC SCHOOLS



Breakfast Club

**Parent Handbook
2021/22**

ABOUT THE CLUB

Infant School Breakfast Club Managers: Maria Armstrong & Julie Mellor
Junior School Breakfast Club Lead: Catherine McManus

Breakfast Club is available for children in Reception to year 6 only.

All staff will wear identification badges in line with School policy and have an advanced DBS police check.

CLUB AIMS

Our aim is for play to be natural self discovery through freedom of choice, which leads to an imaginative individual. We offer a range of physical activities that cover personal, social, emotional, physical and creative development as well as knowledge and understanding of the world.

A typical session at The Club may include:

- Table top activities
- Construction
- Computer based games
- TV/DVDs
- Outside physical activities (weather permitting)

CONTACT DETAILS

Maria Armstrong & Julie Mellor: Infants: 0161 4958733

Catherine McManus: Juniors :07495937217

FEES

£4.50 per session including breakfast.

Payment for each week will be required in advance and should be made via Pay 360 payment in the Infant School and via Agora at the Junior school (reference 'Breakfast'). We would encourage parents to pay half termly. Payment for first week of term in September should be paid by 1st September.

The following conditions are in place:

- All fees must be paid half termly in advance.
- No place will be given without prior payment
- The breakfast club accepts childcare vouchers
- Due to the need to pay and book places in advance so that levels of staffing can

organised, breakfast club will be unable to offer a refund if a child does not attend unless 48 hours notice is given via email (admin@cheadle-inf.stockport.sch.uk) or telephone (0161 4858733)

Cancellation by Breakfast Club:

In the event of a school closure due to lockdown, adverse weather conditions or problems with the building eg no water or heating a 'credit' or refund will be made in respect of any days cancelled by breakfast or after school club.

BREAKFAST CLUB 7.30 AM - 8.45 AM

The doors will open for all children at 7.30 am. Children should be dropped off, by a parent/ carer via the main entrance in their respective school. They will be greeted by a member of staff who will sign your child in.

We offer board games, construction, colouring and U classified DVDs; this is to enable the children to have a calm start to their day and ensures they enter school in the right frame of mind. We endeavour to offer a healthy choice for breakfast including drinks, cereal, toast etc. Breakfast will be served until 8.15am, this gives the children time to eat their breakfast before getting ready to be escorted to class at 8.45am.

If your child arrives after 8.15am and does not require breakfast we are unfortunately unable to refund any money as food is purchased weekly according to the number of children on role.

EXTRA SESSIONS OR LATE BOOKINGS

Extra sessions or late bookings are sometimes available in accordance with the appropriate staff/pupil ratios. If you require an extra session, please contact either Mrs Armstrong / Mrs Mellor **0161 4858733** at the Infants and Mrs McManus **07495937217** at the Juniors.

ILLNESS/ACCIDENT/EMERGENCY

Parents are informed immediately if their child becomes ill whilst in the care of Breakfast Club, or if they have an accident where it is felt the parents/carers are needed. All accidents will be reported in the school accident book.

There is always a qualified first aider on duty. Details of children's medical needs and any allergies are recorded.

Please note:

We require at least one week's notice if your child if your child is to stop using the Breakfast Club.

