



## After School Club Assistant

### Person Specification

ATTRIBUTES	ESSENTIAL	DESIRABLE
<b>RELEVANT EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Experience of supervising Key Stage 1 &amp; EYFS children</li> </ul>	
<b>EDUCATION AND TRAINING</b>		<ul style="list-style-type: none"> <li>• Current First Aid Certificate;</li> <li>• Child Care training;</li> <li>• Food hygiene certificate</li> </ul>
<b>SPECIAL KNOWLEDGE AND SKILLS</b>	<ul style="list-style-type: none"> <li>• To be able to talk to children in a calm manner;</li> <li>• Work as part of a team and on their own;</li> <li>• Encourage high standards of pupil behaviour at all times;</li> <li>• Respect confidentiality and observe the boundaries of the role;</li> <li>• Initiative games and activities;</li> <li>• Assertiveness – ability to enforce discipline;</li> <li>• Organisation ability;</li> </ul>	<ul style="list-style-type: none"> <li>• A knowledge of a range of games, constructive play ideas etc.</li> </ul>
<b>PERSONAL CHARACTERISTICS</b>	<ul style="list-style-type: none"> <li>• Calm under pressure;</li> <li>• Able to communicate well with staff and children.</li> </ul>	
<b>ANY ADDITIONAL FACTORS</b>	<ul style="list-style-type: none"> <li>• Must be available Monday to Friday after school 3.30-6pm.</li> </ul>	