

Love ~ Respect ~ Shine

CONWAY ROAD, CHEADLE HULME,
STOCKPORT, CHESHIRE, SK8 6DB
Tel: 0161 485 8733

Email: headteacher@cheadle-inf.stockport.sch.uk
admin@cheadle-inf.stockport.sch.uk

School Prospectus

2026/27

WELCOME TO OUR SCHOOL

Headteacher Welcome

I would like to welcome you to Cheadle Catholic Infant School. I am proud to be Headteacher of such a wonderful school.

Cheadle Catholic Infant School is an inclusive school with a determination to provide an excellent education for all children in our care. We are also a successful school that offers a stimulating environment and high standards of education.

As a Catholic School we place Christ at the very centre of all that we do. We do this by integrating Gospel values and the teaching of the Catholic Church into every aspect of learning, teaching and all of school life. In our school, then, our children's journey will also be a journey of faith. All staff and the governing body share in this sense of belonging to the family of God and so work together to instil this feeling of love in all our children, parents, carers and families of the community of Cheadle Catholic Infant School.

The aims of the school are contained in our Mission Statement:



Love • Respect • Shine

At Cheadle Catholic Infant School we **love** and **respect** each other.
We **love** to learn and let our inner light **shine** brightly in all that we do.

We work in close partnership with parents and our parish, recognising the unique nature of each child and celebrating what every individual adds to our school family. Above all else, as stated in our Mission Statement, we want our children to feel loved and, in turn, to love others.

At Cheadle Catholic Infant School, we offer a broad, balanced and creative curriculum, based on Gospel values, which cater for each and every child at the school. All of the staff at the school work very hard to make lessons interesting and to help every child find their best way of learning. As a result we have a wonderful school full of happy, well behaved children who are a pleasure to teach.

I hope you will find this prospectus helpful in gaining an impression of Cheadle

Catholic Infant School. If you have any questions at all please do not hesitate to contact me.

Best wishes,

*Pamela Glynn
Headteacher*

headteacher@cheadle-inf.stockport.sch.uk

This is a snapshot of the views of our parents and what they say about our school:

Parent Questionnaire: January 2026

Cheadle Catholic Infant School is a lovely, nurturing school. We love the focus on children's physical activity, mental health and wellbeing and the promotion of reading for pleasure.

My child enjoys attending school and it feels like a nurturing and safe environment for them. I am happy about the introduction of the new holiday club. My child attended in the October half term and thoroughly enjoyed their time there.

It is clear that the school and the staff members care very much about each individual child. It is a very warm environment. We love that there is so much focus on the children being outdoors.

A wonderful school with kind and caring staff.

Everyone is so lovely and my child is happy and thriving which is everything that matters to us. Thank you!

We are very happy with the teachers our daughter has in Y1 and she is very happy at CCIS. Wonder warm, and welcoming school. Full of happy children.

After nearly 10 years I still feel CC creates a positive, encouraging environment which is grounded in the Catholic faith.

Staff have been extremely supportive and flexible to suit the needs of my child- for example, making suggestions for uniform and school meal choices when lunch time staff identified an allergy that hadn't been shown on the school grid website. I really appreciate the willingness to adapt and the fact that staff know the children so well and show that they care.

Ofsted December 2023 Parent View Results:

Please click below to read our Parent View results from our most recent Ofsted Inspection: We are delighted with the results that are overwhelmingly positive.

<https://parentview.ofsted.gov.uk/parent-view-results/survey/result-print/4406/14>

Dear Parents/Carers,

It is an honour and a privilege to be part of the Governing Body at Cheadle Catholic Infant School. Our school serves the parishes of Christ Church, St. Chad's, St. Ann's and part of St. Vincent's and St. John's, and the Catholic ethos is at the very heart of our school community.

Our governors bring a wide range of experience and commitment to their roles. We work closely with Mrs. Glynn, the school staff and the wider school community, sharing a common objective, which is to ensure that all children receive the highest standard of care and education.

The Governing Body has 3 specific roles, which are:

- to provide a strategic view
- to act as a critical friend in the development of the school
- to be accountable to the whole school community

Yours faithfully,

Anne-Marie Nugnes
Chair of Governors

Mrs M Hickman
Vice-Chair of Governors

GOVERNORS OF THE SCHOOL

FOUNDATION GOVERNORS

Mrs A-M Nugnes (Chair)

Mr S Leatherbarrow,

Mrs V Martin, Mrs C Ramsbottom, Mrs M Hickman (Vice Chair), Mrs E Cahill

Local Education Authority Governor

Mrs J Peters

Staff Governor – Mrs. S Boardman

Co-Opted Governor-Mrs. C. Lees

Parent Governors –Mr S McMonagle, Mrs C Sullivan, Mrs L Millar

Headteacher – Mrs P Glynn

Clerk to the Governing Body – Ms B Small

Education Division, Town Hall, Stockport.

THE STAFF

TEACHING STAFF:

Mrs P. Glynn (Headteacher)

Mrs C. Lees (Deputy Headteacher)

Mrs D. Dixon (SENCO)

Miss E. McClusky

Mrs J. McMonagle

Mrs S. O'Halloran

Mrs J. Kemal

Mrs L. Wainwright

Mrs B. Brennan- Sweeney

Mrs H. Tetlow



Mrs C. Nelson
Miss E. Ward
Miss A Evans
Mrs L Allwright
Mrs G Williamson



NON – TEACHING STAFF:

Mrs M. Murrell, School Business Manager
Mrs F. Taylor, Clerical Assistant
Mr P. Roberts, Caretaker

SUPPORT STAFF

Mrs S. Boardman, Support Staff (HLTA)
Mrs T. Golden, Support Staff
Mrs J. Barnes, Support Staff
Mrs E. Noar, Support Staff
Mrs M. Armstrong, Support Staff
Mrs J. Mellor, Support Staff
Mrs T. Wigfield, Support Staff
Mrs C. Lynch, Support Staff
Mrs E. Mimmagh, Support Staff
Mrs B. Roan, Support Staff
Ms E. Bradbury-Allen, Support Staff
Mrs L. Kilgallon, Support Staff
Mrs E. Waldron-Green, Support Staff
Mrs S. Bentley, Support Staff
Mrs S. Warren, Support Staff
Ms K Lee, Support Staff

Wraparound Care Staff:

Mrs A. Armstrong, Breakfast Club Manager
Mrs J. Mellor, Breakfast Club Manager
Mrs T. Hunt, Afterschool Club Manager
Mrs V. Halliday, Mrs J McMenamin, Mrs C Chan, Mrs E Ditchburn

MID-DAY STAFF:

Mrs. Waldron-Green, Ms. Bradbury-Allen,
Mrs Mimmagh, Mrs Joseph, Mrs Bentley,
Mrs Chan, Mrs Hunt, Mrs Hurst, Mrs Roan,
Mrs Neville, Mrs Chan, Ms Finan



KITCHEN STAFF:

Mrs E Humphries, Cook,
Mrs D. Neto, Assistant
Mrs J. McMenamin, Assistant

AN INTRODUCTION TO CHEADLE CATHOLIC INFANT SCHOOL

Cheadle Catholic Infant School is a voluntary aided Infant school for pupils aged 3 – 7 years. It is situated in a pleasant suburban area of Stockport and serves the parishes of Christ Church in Heald Green, St. Ann's in Cheadle Hulme, St. Chad's in Cheadle and part of St. Vincent's in Bramhall.

The school occupies a pleasant site, with an open outlook situated alongside Bruntwood fields. It is located at the end of the cul-de-sac of Conway Road.

The school is enclosed with security fencing. Every Reception and Year 1 classroom has access to an outside provision area. All exterior doors are accessible at ground level or via access ramps. The school also has a 'Mile' track for our Mile a Day runs. The school houses 2 disabled toilets, one in the Nursery and one in the office area.

We are a 3 form entry school with a PAN of 90 per year group and 40 in Nursery. For 2026/27 our PAN in Reception has been reduced to 60 temporarily for one year.

The school enjoys excellent relationships with our parents, our parish communities, our partner schools, the Diocesan Education Service and the Local Authority. We seek and encourage the participation of the parents in the learning process and life of the school. Weekly newsletters from the Headteacher, half – termly knowledge organisers from class teachers and weekly class information pages posted on school website keep parents well informed about everything, from school initiatives to year group curricular targets. Parents' consultation evenings are held in the Autumn and Spring Terms and written reports are sent out in the Summer. Parents are very welcome in our school and join us for a variety of events such as:

- Christmas & Easter assemblies
- Thumbs up mornings
- Sport's mornings
- Drop Everything & Read sessions
- Maths Mastery sessions
- Physical education sessions
- Phonics workshops
- E Safety workshops

Academically Cheadle Catholic Infant School produces results, which are consistently higher than national, or local authority averages. These standards reflect the professional dedication of the school staff, the ability of the children and the support of the parents and governors.

The school was last inspected by Ofsted in December 2023 and was judged to be Good in all areas.

Please click the link below to read the report.

<https://www.cheadle-inf.stockport.sch.uk/assets/10255998-Cheadle-Catholic-Infant-School-106111-FINAL.pdf>

A Section 48 Inspection of Religious Education in November 2019 judged the school to be Good in every aspect of school life that was inspected.

<https://www.cheadle-inf.stockport.sch.uk/assets/Documents/Attachments/Denominational-Inspection-Report-2019.pdf>

SAFEGUARDING & CHILD PROTECTION

Parents will be aware that the school will take any reasonable action to ensure the safety of its pupils. In cases where the school has a reason to be concerned that a child may be subject to ill-treatment, neglect or abuse, staff follow Stockport's Safeguarding Board's Guidelines and inform Social Services of their concern.

Our Designated Safeguarding Lead is Mrs Glynn (Headteacher).

We have two Deputy Designated Safeguarding Leads:
Mrs Lees (Deputy Headteacher).
Mrs Dixon (SENCO).

STOCKPORT FAMILY AT CHEADLE CATHOLIC SCHOOLS

Stockport Family is an integrated service for children, young people and families. Strong relationships and the development of an integrated 'Team Around the School,' are the heart of Stockport Family.

All schools have a named Social Worker, a named Stockport Family Worker and a School Nurse who provide advice, guidance and support to families who need it. They can offer advice on children's sleep, diet, behaviour as well as advice on claiming benefits, parenting courses and mental health support. If we have enough interest our team will also offer parent workshops on sleep, diet etc.

Our School Nurse is Michelle McCulloch.

If you wish to speak to a member of the team please contact school and we will make an appointment for you.

RELIGIOUS AFFILIATION

We welcome children of all faiths into our school.

Religious instruction is given according to the doctrines and practices of the Catholic Church. The Diocese of Shrewsbury Religious Education scheme is called 'The Vine & The Branches.' It takes account of the age and development of the children. Each theme starts from where the children are at and links their experiences with Christian understanding and the experience of other faith traditions. We help children understand that Religion is for living, and as such is at the centre of all we do.

Each day begins and ends with prayers whether in the form of assembly or within each class. We actively celebrate the liturgical seasons, events and feast days through a range of services. Whole school prayer assembly takes place on a Monday and whole school celebration assembly takes place on a Friday. Parents are invited to share in special liturgies and class assemblies. Parents are kept informed of new topics through newsletters.



In Year 2 we work closely with families and their parish priests as we prepare the children for the Sacrament of Reconciliation. Parents' meetings are arranged both in school and in the parishes. The children make their First Forgiveness during the Season of Lent. They make their First Holy Communion during Year 3 in the Junior School.

OUR PARISHES

Christ Church: Parish Priests: Fr Louis & Fr Samuel
Finney Lane, Heald Green, Cheshire, SK8 3DY
Telephone: 0161 437 5042

St. Ann's: Parish Priests: Fr Louis & Fr Samuel
29 Vicarage Avenue, Cheadle Hulme, Cheshire, SK8 7JW
Telephone: 0161 485 1685

St. Chad's: Parish Priests: Fr Louis & Fr Samuel
Stockport Road, Cheadle, Cheshire, SK8 2AF
Telephone: 0161 428 2480

Parts of the following parish:

St. Vincent De Paul's: Parish Priest: Fr. Martin Onuoha
Handley Road, Bramhall, SK7 3EX
Telephone: 440 0889

Our school and our parishes are located in the **Diocese of Shrewsbury**, whose Bishop is **The Right Reverend Bishop Mark Davies**. The School's Commission and other diocesan services are administered from:
Shrewsbury Diocese Curial Offices 2, Park Road South Prenton Wirral CH43 4UX
Telephone: 0151 652 9855

ADMISSIONS

Cheadle Catholic Infant School is a Catholic Infant School situated in the Diocese of Shrewsbury and is maintained by Stockport Education Authority. As a Voluntary aided school, the governing body is the admissions authority and is responsible for taking decisions on applications for admissions. For the school year commencing September 2026, the governing body has set its admissions number at 60 for Reception and 40 places for nursery (mixture of part time and full time). For more information about admissions and to read our Admissions Policy, please click below:

<https://www.cheadle-inf.stockport.sch.uk/school-information/admissions/>

Children are admitted into the reception classes in the September after their fourth birthday. Sixty places will be available for the reception age group in the 2026/27 academic year. Children transfer to Cheadle Catholic Junior School at the end of the school year in which they attain their seventh birthday.

A separate application must be made for children to attend Year 3 at Cheadle Catholic Junior School.

Pupils from Cheadle Catholic Infant school will apply to transfer into Cheadle Catholic Junior School in Year 3. Parents complete an online application form from the Local Authority.

Applications can be made any time from 15 August until the closing date of 31 October and will receive the decision letter on 16 April. Parents and pupils are invited to visit the school and attend an Induction Evening in June.

ARRANGEMENT FOR THE ADMISSION OF A PUPIL WITH A DISABILITY.

The Disability Discrimination Act of 1995 established a requirement to avoid discrimination on the grounds of disability. The governors have worked hard to ensure that pupils with disabilities are not subjected to less favourable treatment and have made reasonable adjustments to the school to overcome disadvantages caused by disability.

In recent years a disabled toilet, toilet grab rails, ramps and disabled parking have enhanced provision within the school. However, the governors continue to seek further improvements to the school site.

SCHOOL ORGANISATION

The school has eight classrooms and a nursery. Teaching groups have traditionally been organised by age. The number and size of classes within each year group is reviewed annually, taking into account the staff available to the school and the number of pupils admitted. Our aim is to try to ensure quality access to the whole curriculum for all pupils over the course of their three years in the school.

This period, from 3 to 7 years, is called, in National Curriculum terminology, the Foundation Stage and Key Stage One, and is made up as follows:

EYFS: Nursery & Reception Classes

Nursery - pupils 3+ years (Foundation Stage)

Reception - pupils 4+ years (Foundation Stage)

Year 1 - pupils 5+ years (Key Stage One)

Year 2 - pupils 6+ years (Key Stage One)

Pupils who are identified as having Special Educational Needs (SEN) may receive the support of the Learning Support Service and the Educational Psychologist employed by the Local

Authority, after prior consultation with the parents. This may involve work within the classroom or withdrawal for individual teaching.

The total number of hours spent on teaching each week is 22.5 hours, including Religious Education, but excluding time for registration, assemblies and breaks in the morning and for lunch.

THE CURRICULUM AT CHEADLE CATHOLIC INFANT SCHOOL

Through our curriculum intent it is our ambition that:

Children will know more, remember more and do more, leading to high academic success.

Cheadle Catholic Infant School's curriculum is closely designed around our school mission statement and has been developed to support the needs of the child as a whole. Our curriculum is designed to be **ambitious, progressive, sequential** and **inspiring**.

Religious Education

Under the guidance of Bishop Mark, we follow the Religious Education programme of "The Vine & Branches". We develop spirituality in our community through:

- Daily Celebration of the Word in class and in assemblies
- Liturgies
- The sacramental programme
- Sharing and exploring the gospels
- Care and respect for others both inside our school and parish communities and beyond

We aspire to relate the teachings of Jesus and the traditions of the Church to the everyday experiences of our children, thus making our school a setting for living, sharing and celebrating our Catholic faith. We place as much importance on the delivery of RE as that of English and Maths and apply the same rigorous standards and expectations in teaching and learning.

THE FOUNDATION STAGE CURRICULUM (Nursery & Reception)

The period from age three to the end of the reception year is described as the **Foundation Stage**. It is a distinct stage and important both in its own right and in preparing children for later schooling. The **Early Learning Goals** set out what is expected for most children by the end of the Foundation Stage.

In our Early Years Foundation Stage, we provide a balance between child initiated and adult directed activities, underpinned by the Early Years Foundation Stage Curriculum. The coverage and progression across the seven areas of learning is ensured through the expertise of the whole early years team.

The curriculum is organised into seven areas of learning:

The **Prime areas** are:

- Personal Social and Emotional Development
- Communication and Language
- Physical Development

Additionally, there are **four Specific Areas** for learning:

- Literacy
- Mathematics
- Understanding of the World
- Expressive Arts and Design

For more detailed information please click the link below:

<https://www.cheadle-inf.stockport.sch.uk/eyfs/>

KEY STAGE 1 CURRICULUM (Years 1 & 2).

ENGLISH

Phonics at Cheadle Catholic Infant School

At Cheadle Catholic Infant School, we use the Read Write Inc. phonics program to help children develop the skills they need to become confident and enthusiastic readers and writers. This structured phonics scheme is specifically designed for children aged 4 to 7, and it focuses on both decoding and understanding written language.

Read Write Inc. Overview

Read Write Inc. is a highly effective phonics program that teaches children how to recognize and blend letter sounds, enabling them to read and write with confidence. The program provides:

- A consistent approach to phonics across the school
- Fully decodable reading books
- A systematic progression of skills

Phonics in Foundation Stage and Key Stage 1

Children in Foundation Stage and Key Stage 1 are grouped according to their phonics ability, ensuring that teaching is tailored to their individual needs. Phonics lessons take place daily, with practical activities to explore the sounds and letters of the English language. This approach allows children to apply their learning and develop both their reading and writing skills.

Phonics in Nursery

Phonics teaching begins in Nursery, where children start to explore letter sounds in a fun and engaging way. This early exposure to phonics sets a strong foundation for future learning.

By following the Read Write Inc. program, children at Cheadle Catholic Infant School are supported in their journey to becoming confident readers and writers, ready for the next steps in their education.

Reading at Cheadle Catholic Infant School

At Cheadle Catholic Infant School, reading is a top priority, as it is fundamental for pupils to access the entire curriculum. Learning to read is the most important skill children will develop during their time at our school, and everything else builds upon it. We dedicate

ourselves to ensuring that every child learns to read as quickly as possible, with a focus on both their progress and their enjoyment of reading.

We believe that a love of reading is essential. It's not just about learning to read – it's about fostering a lifelong passion for books. Our aim is for children to develop a desire to read independently and to experience the joy and excitement that books can bring.

As children develop into confident and enthusiastic readers, we offer a wide variety of books to support their learning. We subscribe to the Cheshire Library Service, providing access to a rich collection of both fiction and non-fiction books, along with a range of artefacts for our children to explore, handle, and learn from.

Our school librarian, Mrs. Nelson, coordinates our 'Reading for Pleasure' activities, ensuring that reading remains fun and engaging. She also works closely with our teachers to support the development of reading skills throughout the school.

For more detailed information, please click below:

<https://www.cheadle-inf.stockport.sch.uk/curriculum-2/subjects/>



Writing:

At Cheadle Catholic Infant School, we teach writing through a range of high-quality fiction and non-fiction texts that link to the topics children are studying. Our approach ensures that writing is purposeful and connected to real-world contexts, providing opportunities for children to express themselves creatively and meaningfully across the curriculum.

MATHEMATICS:

In Mathematics, we follow the White Rose Hub Scheme of Learning, which supports children in exploring mathematical concepts in a structured and engaging way. We encourage children to develop a deep understanding of mathematical ideas through hands-on learning and the use of concrete resources. This approach helps them build confidence and apply their knowledge in problem-solving and reasoning activities.

As a Maths Mastery School, we implement the Maths Mastery approach every day in every class. This method ensures that children gain a solid foundation in mathematics and are challenged to think critically and deeply about the concepts they encounter.

<https://www.cheadle-inf.stockport.sch.uk/curriculum-2/subjects/maths/>

FOUNDATION SUBJECTS

We pride ourselves on the breadth of our curriculum and we strive to provide a broad, balanced, creative and highly enjoyable curriculum.

The learning journey is mapped out year by year. Subject specific content ensures there is clear progression, consolidation and extension of skills and knowledge.

For more information about our Curriculum, please click the link below:

<https://www.cheadle-inf.stockport.sch.uk/curriculum-2/>

Relationships & Sex Education (RSE)

From September 2020 the government made Relationships Education and Health Education statutory for all primary school children. RSE is firmly embedded in the PSHE and RE framework as it is concerned with nurturing human wholeness and integral to the physical, spiritual, emotional, moral, social and intellectual development of children.

Our Mission Statement commits us to the education of the whole child (spiritual, physical, intellectual, moral, social, cultural, emotional) and we believe that RSE is an integral part of this education.

We implement the Ten Ten programme for Catholic primary schools, **Life to the Full**, to teach Relationships Education and Health Education. This scheme has been recommended by the Bishop of Shrewsbury and ensures that RSE is taught within the context of a Christian understanding of human sexuality rooted in the wisdom and teaching of the Catholic Church. The framework of the programme covers themes which are taken from the Catholic RSE Programme by the Catholic Education Service, which has been highlighted by the Department of Education as a work of good practice.

Parents have the right to withdraw children from Religious Education, Collective Worship and RSE.

However, it is anticipated by the Governing Body that those specifically choosing Catholic education will wish to lend their support to maintaining both the full spiritual life of the school, and those aims set out in its Mission Statement.

PHYSICAL DEVELOPMENT:

We are passionate about developing happy and healthy children who will go on to thrive in their future education. We encourage healthy lifestyles and promote exercise and fitness in school.

We are a '**Smile for a Mile**' school and every day our children run a mile. We have won numerous sports awards this year due to our commitment to sport and fitness and we have been the proud winners of the, 'Stockport Smile for a Mile' School of the Year for the past 5 years.



FOREST SCHOOL:

Forest School is an inspirational process that offers ALL learners regular opportunities to achieve and develop confidence and self-esteem through hands- on learning experiences in a woodland or natural environment with trees. Forest School is a specialised learning approach that sits within and complements the wider context of outdoor and woodland education.



At Cheadle Catholic Infant School, our Forest School provision provides nurturing, positive outdoor learning experiences to support our children's wellbeing and personal development. Children learn about the natural environment, how to handle risks and how to use their own initiative to solve problems and co-operate with others. Children participating in Forest School have the opportunity to explore, play, learn boundaries of behaviour and develop life-long skills such as confidence, resilience, independence and motivation, whilst making links to the curriculum.



ASSESSMENT

Assessment forms an integral part of the curriculum. All teachers regularly assess what pupils know, understand and can do. This then informs future planning and teaching for an individual child or group of children.

During the first weeks in Reception, baseline assessments are carried out. The results of these aid the teacher in devising an appropriate programme of work for each child. An Early Years Profile enables teachers to record observations and assessments of your child's development/progress during their time in nursery and reception. From then on teachers assess all subjects through focused assessments on year group expectations related to their daily activities.

Pupils in Year 1 take part in phonics screening tests every June. All of the test data is analysed and used to raise standards further.

REPORTING TO PARENTS

The written reports at the end of the year will give the teacher's assessment of your child's progress in the curriculum and possible targets for the future. Information on attendance is a legal requirement. It should be stressed that all such information is strictly confidential. Parents' consultation meetings are arranged for the Autumn and Spring terms. At these meetings teachers will inform you of your child's progress and indicate areas for development, through the identification of future targets.

INCLUSION

When a child is identified as having Special Educational Needs the school follows the Local Authority system for monitoring and recording progress. Any action taken by the school to help the pupil is recorded and parents are kept fully informed. In the first instance the class teacher share their concerns with the parents, the headteacher and the Special Needs Co-ordinator within the school. A programme of work is devised and tailored to suit the need of the individual child. There is also a support teacher from the Learning Support Service assigned to the school. They are able to advise the class teacher and/or work with the child. This may be on a withdrawal basis or in the child's classroom. The school also has a named psychologist who works alongside parents, teachers and other agencies in identifying, assessing, managing and supporting children with special needs.

If the assessment reports suggest that your child does have special needs, which are sufficiently severe and complex to require additional provision to be made, then the Local Authority have to produce a document called an Education, Health and Care Plan.

UNIFORM

WINTER

Grey pinafore dress/skirt or trousers
Yellow Polo shirt
Grey cardigan or pullover
Black velcro trainers (no branded labels please.)

SUMMER

Yellow and white dress or plain yellow dress
Grey shorts or trousers
Yellow Polo Shirt
Grey pullover or cardigan
Black velcro trainers (no branded labels please)

P.E. KIT

Yellow polo-shirt, black shorts, black velcro trainers

OUTDOOR PE KIT

Black sweatshirt or hoodie or fleece. (school logo on a fleece etc is optional) or school jumper/
cardigan
Black leggings or joggers,
Black velcro trainers (no branded labels please)

FOREST SCHOOL KIT

Black sweatshirt/hoodie/ fleece. (school logo on a fleece etc is optional)
Black Leggings or Joggers,
Wellies.
Raincoat, waterproof trousers or suit
Hat, scarf, gloves.
Spare socks, clothes to be sent in each week.

Please mark ALL items of clothing and footwear clearly with your child's name.

***For safety reasons jewellery must not be worn in school
(you may be called into school to remove earrings)***



BEFORE & AFTER SCHOOL PROVISION

Some parents require before and after school care for pupils.

We have a Breakfast Club available on site.

The club runs from 7.30am – 8.50am and **costs £5.50 per session.**

(Breakfast is not served after 8.15am)

Payments are made via the Magic booking system - any issues with the system, please email: wraparoundcare@cheadle-inf.stockport.sch.uk

Club Managers: Mrs Armstrong and Mrs Mellor

Tel: Office 0161 485 8733

We have an After School Club available on site.

This runs from 3.30pm - 6pm and **costs £12.50 per session**

or 3.30pm – 4.30pm at a **cost of £5.50 per session**

Payments are made via the Magicbooking system - any issues with the system, please email: wraparoundcare@chheadle-inf.stockport.sch.uk
Club manager: Mrs Hunt,
Tel: Office 0161 485 8733

There will also be a multi-skills sport's club which currently runs after school on Monday, Tuesday, Wednesday and Friday, for Year 1 and Year 2 until 4.30pm.

The club is run by Mr Helsby who is also our school PE coach.
Email: ross.helsby@gmail.com

LIAISON

The staff of Cheadle Catholic Infant School do not work in isolation. Our close links with Cheadle Catholic Junior School, St. James' Catholic High School and other partner schools enable us better to meet our pupil's current needs and to prepare them for the future.

Regular contact is maintained through joint in-service training activities, meetings and social events. We are also involved with other primary schools to pursue matters of common interest.

HOME AND SCHOOL

DISCIPLINE

Discipline in the school is the responsibility of the headteacher, supported by the deputy head and the teachers. We aim to promote a secure and caring environment in which teaching and learning can take place effectively. Children are encouraged, praised and treated fairly and they are expected to develop a sense of self-respect and awareness of the needs of others. If particular behavioural problems do arise, parents of the child or children concerned are informed and asked to co-operate in finding an effective solution. We aim to promote a positive working partnership with parents and visitors to our school and we have an Access Policy in place to safeguard all members of our school community.

PASTORAL CARE

Class teachers take responsibility for the normal pastoral care in their own class, under the overall direction of the head and deputy head. The exchange of information between parents and the school on all matters relating to the welfare of pupils is very important. Often events within the family can have an effect upon the child in school. If you are in any doubt, please do contact the headteacher to discuss the matter. All such information is of course a matter of strict confidentiality.

Our School Age Plus family support worker, the school nurse and the educational psychologist visit the school regularly. These agencies can all offer help if difficulties arise

HOME – SCHOOL – CHILD AGREEMENT

All parents are encouraged to sign a Home-School Agreement. This outlines the responsibilities for school and parents and ensures an effective partnership between Home and School.

HOMEWORK

Homework is given each week but this is not compulsory. Generally, this takes the form of reading each evening, spellings and maths activities. Older pupils can expect English and Maths activities related to the class programme. From time to time little projects might be

encouraged. We are always mindful that our children work hard in school and should not be spending much time on academic activities outside school hours.

VISITING THE SCHOOL

Parents are always very welcome to come into school to discuss any matter relating to their child. We believe that a child's education can only benefit from parents and teachers working closely together. Visits should be arranged by prior appointment unless the matter is urgent, in which case, please call in. In either case it is our policy that all visitors always report their presence to Mrs Taylor (School Clerical Assistant) and sign in.

Every year, towards the end of the summer term, a meeting is arranged for the parents of children who are to be admitted the following school year. Further parents' consultation meetings are arranged twice yearly for all parents. These are held in the Autumn and Spring terms and interviews are arranged on an appointment system.

EMERGENCY PROCEDURES

It will be necessary for a variety of reasons for the school, from time to time, to contact parents during the day. We will only do so in cases of real emergency or where we feel the welfare of the child merits such action. It is therefore vital that the information in our records is accurate and up to date. Please inform the school in writing of any changes to the following:

- Home address
- Emergency contact e.g. mobile number, works number, grandparents or other relatives
- E-mail address
- Working hours and days

THE PARENT STAFF ASSOCIATION

Cheadle Catholic Infant School has an active PSA. All parents/guardians of pupils attending the school and all teachers are automatic members. Generally the Association aims to hold one social and/or fund-raising event each term. All monies raised from any event go back into funding the school where it is felt appropriate.

We hope that you will be able, in any way at all, to give your help and support. Not only is it a way to help the school, but it is also a means of meeting other parents.

COMPLAINTS

Parents who are concerned about any aspect of school life should initially discuss the matter with the headteacher to seek a solution. Parents who wish to pursue a complaint further in respect of a child's legal entitlement under the Education Reform Act (1988) have recourse to the Stockport LA's formal complaints procedure. The LA's statement of policy on this matter is available for inspection in school by prior arrangement with the Headteacher. Other LA, DfES and school statements are also available for inspection by prior arrangement.

If you do have a problem please bring it to our attention before it grows into a major concern.

FURTHER INFORMATION **The School Day**

School starts	8.55am
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Session 1	8.55am – 10.30am
Break	10.30am – 10.45am
Session 2	10.45am – 12.00pm
Lunch break	12.00 – 1pm or 12.15pm-1.15pm
Session 3	1.15pm – 2.30pm
Break/ Smile for a Mile	2.30pm – 2.40pm
School closes	3.25pm

PUNCTUALITY

All pupils are expected to be **at school by 8.55am** ready for the start of the day. Parents of pupils arriving **after 9:05am** must report to the office to provide a reason for their child's lateness and sign them in to school. The minutes late will then be recorded on the register.

The register will close at 9:20am –Pupils arriving after 9.20am will be marked as an unauthorised absence for the morning session.

All children should be in school before the start of each session.

No child is allowed to leave the school premises before the end of a session unless they have an appointment.

Children with an appointment should be collected only by a parent or guardian.

A responsible adult can be authorised by the parent and the parent must then inform office staff of the change. The child can then be picked up from the main entrance/office. Children should be signed in and out of school.

If you have to change the arrangements for your child to be collected at the end of the day, you must let the school know by telephone or email.

ABSENCE FROM SCHOOL

At Cheadle Catholic Infant School, we take our responsibility to provide your child with a good education very seriously. In order to do this, we need your child in school every day and on time.

Good attendance and punctuality are an essential part of your child's success at school. Pupils who regularly miss school or arrive late fall behind in lessons and may not achieve their full potential.

If your child is going to be absent you MUST contact the school office by telephone 0161 485 8733 or email: admin@cheadle-inf.stockport.sch.uk

This must be done EVERY DAY of your child's absence.

If no contact is received the absence will be marked as unauthorised and the Education Welfare Team will be contacted if absence becomes persistent.

The school day is divided into two sessions. If your child is unable to attend the am session but is well enough/able to attend the pm session it is expected that every effort is made to do so to receive a p.m. attendance mark.

MEDICAL ABSENCE

It is expected that medical/ dental appointments be made outside of the school day. If this is not possible your child must attend school before and after the appointment and an email sent in advance to admin@cheadle-inf.stockport.sch.uk requesting permission.

LEAVE OF ABSENCE

Permission for a leave of absence will only be given in exceptional circumstances and at the discretion of the Headteacher.

Please make the request in writing at least **4 weeks in advance** of the leave of absence. We may contact you to discuss this further and will respond in writing. If you continue to take the leave without permission or you do not make a request then the absence will be recorded as unauthorised.

Leave of absence will not be authorised unless there are exceptional circumstance. These do not include holidays.

MEDICAL CONDITIONS IN SCHOOL

Cheadle Catholic Infant School is an inclusive community that aims to support and welcome pupils with medical conditions. We have a medical conditions in school policy which follows Local Authority guidelines.

Duty of Care:

In the event of an emergency school staff are required under common law duty of care to act like any reasonable prudent parent/carer.

School Nursing Team:

Cheadle Catholic Infant School works closely with the School Nursing Team to ensure we are following our medical conditions policy and providing the best possible care for your child at all times. Please be aware that information regarding your child and their medical condition may be shared with the school nurse.

First Aid:

If your child was to have an accident in school they would be attended to by a qualified first aider. If the injury is minor you will be informed routinely at the end of the school day by your child's class teacher and you will also receive a notification from our online Medical Tracker reporting system informing you of what has happened. If the injury is more severe you will be contacted by phone and informed if it is advised that your child should be consulted by a doctor/medical professional. In the case of a major accident an ambulance will be called immediately and every effort will be made to contact parents/carers. It is vital that emergency contact details are kept up to date including home, work and mobile telephone numbers.

Illness:

If your child is absent from school due to illness please telephone school at the start of the day to inform the office of the reason. Certain illnesses are notifiable to the Local Authority and extra precautions may need to be taken to protect the health and well-being of vulnerable students and staff, for example pregnant females and those with chronic health conditions.

If the reason your child is absent is due to vomiting or diarrhoea they should be kept off school for a minimum of 48 hours after their last episode. The school follows advice given by the local Primary Health Care Trust for guidance on infection control within school.

[https://www.publichealth.hscni.net/sites/default/files/Guidance on infection control in%20schools poster.pdf](https://www.publichealth.hscni.net/sites/default/files/Guidance%20on%20infection%20control%20in%20schools%20poster.pdf)

Medication:

In certain circumstances your child may require medication throughout the day, wherever possible medication should be given before or after school. School will only administer medication in exceptional circumstances taking into account the following guidance:

- Medicine must be prescribed by a doctor and be labelled with the prescription containing the child's name
- A parental consent form must be filled in and signed by the parent/carer
- Medicine must be brought into and collected from the school office by an adult
- The first dose of any medication prescribed must be given by the parent at home before coming into school (in case of any adverse reactions). Only one dose of any medication may be given per day. This can be discussed with Mrs Taylor in special circumstances.

Children with Medical Conditions:

It is the parents/carers responsibility to inform school if their child has any chronic medical condition including asthma, epilepsy, diabetes and allergies. If your child has a more severe medical condition the school's designated person for medical conditions will liaise and work with parents/carers and the school nurse to complete an Individual Health Plan (IHP) for your child. The IHP records important and relevant information regarding your child's medical needs within school, their triggers, signs and symptoms, medications and other treatments.

Storage of Asthma Inhalers and EpiPens:

If your child suffers with asthma it is required that they have an emergency blue reliever inhaler and spacer within school at all times. Please send the inhaler and spacer in on the first day of school in a bag with your child's name and class clearly labelled. They will be stored inside a secure but accessible cupboard in the classroom. If your child suffers from severe allergies and has an EpiPen it is also required that they have two within school at all times for use in an emergency, this will also be stored in the same manner.

Parents and Carers Responsibilities:

It is the parent's/carer's responsibility to:

- Inform school of any changes to their child's medical condition (this includes any newly diagnosed conditions, changes to treatments or medication and any admissions to hospital relating to such conditions).
- Ensure all medication in school (emergency and non-emergency) is prescribed by a doctor, is clearly labelled with the child's name, the name of the medicine, the route of administration, the dose and frequency.
- Ensure that school has an adequate supply of medication that is required during school hours and that it is within the expiry date.
- Collect out of date or no longer required medication from school for safe disposal.
- Provide school with a copy of their child's asthma plan (if they have one) from the school nurse or health care specialist to help manage their condition.
- Complete a permission slip for the administration of prescribed medicine required for both short term and long term medical conditions and state the reason for the medication.
- Ensure school has full and up to date emergency contact details for your child.

FIRE DRILL/ EVACUATION/ LOCKDOWN

Drills are held regularly and all children are taught the correct procedures to follow.

BIRTHDAYS

We celebrate every child's birthday in school in our own special way.

We **do not** allow children to bring in cake or sweets from home because we do have children in school with allergies and we are also a 'Healthy School.'

If your child would like to bring something into school to celebrate their birthday we ask that they bring in a favourite story to be read to their class or donate a book to their class library.

MEALS IN SCHOOL

At our school, we pride ourselves on offering excellent, healthy school meals, with a wide variety of choices prepared in our own kitchen. We ensure that meals cater to all dietary needs, including medically specified diets, which can be arranged upon request.

Children also have the option to bring a packed lunch if preferred.

Since September 2014, the government has provided Universal Free School Meals for children in Reception, Year 1, and Year 2.

To select a meal for your child, please make your choice the evening before using our School Grid system.

Please note that a drink is included with every school meal.

During the lunch period a dedicated team of supervisors look after our children whilst they are eating and on the playground.

Children are allowed to bring a healthy snack for morning break. The following advice is given to help children make positive choices.

Good choices to include: Fresh fruit, dried fruit, raw vegetables e.g. carrot sticks, cheese strings, cheese slices, cheese dunkers or cheese sticks. We ask that crisps, biscuits, sweets and chocolates are not brought in.

Since March 2003, the school has taken up the offer of the 'Free Fruit for Infants' scheme and a piece of fruit is provided for each pupil at afternoon breaktime. Please let us know if your child is allergic to any fruit.

Children must bring water bottles to school. These should be clearly marked with the child's name, be filled each day at home and should only contain **water**.

PARKING

As a large popular school, serving a wide catchment area, there is inevitably a large volume of cars at the start and end of the school day.

OUR SCHOOL CAR PARK IS FOR STAFF AND BUS USE ONLY.

Some of the surrounding roads are subject to parking restrictions at certain times. **Please consider parking at Bruntwood Park car park.** The governors have agreements with the agencies involved at this site. **You may park free of charge at Bruntwood Park at the start and end of the school day** (half an hour before and after 9am and 3.25pm). The school gates are **locked at 9.10am** and **opened again at 3.10pm**.

We ask that if you do park on roads near to the school, that you park considerately and show respect to our local residents. Included on your data collection sheet is School Travel Agreement for home and school to read and sign.

Please note that 'After School Clubs' are conducted outside on the school grounds so the gates will be locked until the Club has ended. Children will be dismissed from the front of school, near the office. (The gate from Bruntwood Park will NOT be opened at this time)

VOLUNTARY CONTRIBUTIONS

The governing body will seek voluntary contributions for the benefit of the school or in support of any school activity whether during or outside school hours, residential or non-residential. The contributions will be genuinely voluntary and no pupil will be treated differently depending on whether or not the parents have made any response to the request for voluntary contributions.

BUILDING FUND

As a Catholic school the majority of our income comes from state funding. However, in return for the right to promote the Catholic Faith, 10% of the cost of all building work, repairs and maintenance must be met by the Diocese. At one point, donations through collection at mass were enough to meet this cost, but funding from the 'plate' has fallen well short of the bill for many years now.

In 2000 the Shrewsbury Diocese introduced a building fund in order to meet the 10% cost of all works on its Catholic schools with all those parents choosing Catholic education for their children asked to make the voluntary contribution of **£15 per child, per year**.

Whilst this is a suggested donation, Cheadle Catholic Infant School has to make a payment for each child to the Diocesan fund - regardless of whether parents opt to pay or not.

You can pay your voluntary building fund donation online via PayPal by using the following link: <http://www.dioceseofshrewsbury.org/schools-building-fund> or by cash or Sims Payment.

PARENT PAY:

We are a cash free school and all payments for trips etc must be done using our Parent Pay system. You will be registered and shown how to log on when your child starts school. If you have any issues with Parent Pay, please email the office

admin@theadle-inf.stockport.sch.uk

COMMUNICATION:

We use the School Comms app (School Gateway) to communicate to parents via email and texts. Newsletters are sent out every Friday which contain important information about events in school. It is vital that you download the School Comms app as soon as your child joins our school.

ACCESS TO DOCUMENTS

School policies cover every aspect of school life. Some of our most important policies are on the school website. If you want to know our policy on something that is not listed, please ask the school office.

CONCLUSION

The information in this document does not cover all that happens in school, and parents are encouraged to keep in regular contact, and to let us know if they have any questions or problems

LOCAL AUTHORITY NOTES.

TRAVEL TO SCHOOL

General

Stockport is an urban area well served by public transport. Services are provided by Transport for Greater Manchester (TFGM) after consultation with the Council, which is not directly involved in the provision of transport to schools.

Any queries about school buses should be directed to the TFGM Telephone Enquiry Unit (Tel: 0161 244 1000)

Children under 13 years of age may travel at the child concessionary fare. This concession does not apply to children attending private or independent schools.

Our Golden Rules

In school I will try to follow the Golden Rules:

I will be gentle

I will be kind and helpful

I will be honest

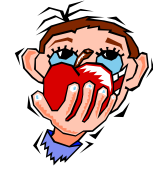
I will work hard

I will look after property

I will listen to people



Dear Parents/ Carers,



Re: National Fruit Scheme

The Government's initiative to run a National School Fruit Scheme for infant children is to continue for a further twelve months. Under the scheme, which has been running for five years, each child is entitled to receive a free piece of fruit each school day. Scientists agree that everyone, including children, can reduce the risk of heart disease and cancer by eating at least **5 portions of fruit and vegetables every day**. On average, children in the UK currently eat only 2 portions of fruit each day.

I am delighted that our children have been participating in this scheme, which reinforces our commitment to **healthy eating**. Consequently, your child will be offered a piece of fruit each day. We distribute this during afternoon playtime.

The fruit is fresh (3 deliveries a week) and of good quality, equivalent to the fruit that we buy in the shops. Our kitchen staff wash and prepare it each day. The aim is for the pupils to have a positive and enjoyable experience of fruit.

The scheme is voluntary, and there is no obligation for your child to take part. I hope that you will share my belief that the Scheme has many benefits. I am keen to help our children to enjoy eating fruit and the Scheme will help us to teach them about the benefits of healthy eating.

If you **DO NOT** wish your child to participate in the Scheme, please let me know in September. It is essential that you inform us of any allergies your child may have, so that we can ensure they are not given anything that will harm them.

If you have any questions, please contact us.

Kind regards,

Mrs Glynn